

Apple Valley Woodturners (AVW) Standard Operating Policies

Approved as Amended – April 2025

AAW Membership

The AVW strongly encourages (but does not require) members to join the American Association of Woodturners (AAW). As a chapter of AAW, all elected Officers and Directors of the AVW must be members in good standing of the AAW. The latest copies of the Bylaws of the organization are available on the web site at <https://applevalleywoodturners.info/documents/bylaws.pdf>

Dues

The 2025 Annual Membership dues for AVW are \$40 for an individual and \$45 for a family, payable by January 1 of each year. The dues rates may be changed by the Board of Directors as needed. The latest dues schedule is available on the web site at <https://applevalleywoodturners.info/join-us/>. There is a discount for active-duty military personnel and for individuals who have declared a “Home Club” and paid for a full price membership with that club. See the web site for the latest dues levels. AVW encourages all potential new members to declare their nearest club as their Home Club.

Club Roster

The Treasurer will maintain a roster of active members, to include addresses, phone numbers, email addresses, etc. Extracts of the roster (with names only) may be made available to vendors for the purpose of verifying eligibility for purchase discounts. Members can opt out of this by sending an email to the secretary (secretary@applevalleywoodturners.info).

Meeting Place and Time

AVW meets at North West Works, 3085 Shawnee Dr, Winchester, VA 22601. Monthly meetings are the third Saturday of the month starting at 9:00 a.m.

Standard Meeting Procedure

The usual procedure for monthly AVW meetings is:

Introduction of New Members and visitors

President's announcements

Other announcements

Show and Tell

Raffle

Program

[Experienced members of AVW are normally available to assist, answer questions and demonstrate techniques during the hour preceding the start of each monthly meeting.]

Skills Meetings

AVW will hold skills improvement meetings when possible. These are usually scheduled on the Saturday following the monthly meeting at the normal meeting place. Meetings will start at 9:00am. Occasionally skills meetings will include a charge for supplies (wood etc.) if the meeting has a particular theme.

Meeting Attendance

All members are welcome to attend all meetings of the organization. If there is a charge for the meeting, notice will be published in advance. Non-members are welcome to attend one (1) or two (2) monthly meetings without joining the organization; however, they may NOT attend skills sessions as a non-member.

Expenditures

Expenditures from AVW funds may be made only by the Treasurer or the President. All expenditures require approval from a simple majority of the Board Members.

Group Purchases

AVW supports the practice of obtaining merchandise/vendor discounts for AVW members through a Group Purchase program, coordinated by an AVW member volunteer.

Raffle

AVW sponsors a raffle at each regular meeting. Items to be raffled may be purchased by the club or donated to the club. Paid demonstrators will sometimes donate an item that was created during their demonstration. Income from the raffle goes to the general treasury fund of the AVW. AVW buys/supplies the tickets used for the raffle.

Paid Demonstrations and Programs

The AVW typically sponsors several demonstrations/programs by paid demonstrators each year. For special demonstrations not part of a regular AVW meeting (e.g., workshops before or after the AVW meeting demonstration), the cost will be apportioned to, and borne by, the attendee.

AVW Website

AVW maintains a website <https://www.applevalleywoodturners.info>

Newsletter

The AVW publishes a regular Newsletter. It is emailed before each scheduled meeting and posted on the AVW website.

Code of Conduct

All members of the organization and attendees at meetings should abide by the published Code of Conduct. The Code of Conduct is available at every meeting and is also available on the web site (<https://applevalleywoodturners.info/documents/>)

Maintenance of these Operating Procedures

The Board of Directors maintains these Operating Procedures. Any revisions to these Operating Procedures must be approved by the Board of Directors or their designee. In the event of any discrepancies, the Bylaws shall take precedence over the Operating Procedures.